



Child Care for the All Scientists Retreat

Saturday September 21, 2013

The Children's Center will be open from 8:00 a.m. until 5:30 p.m. on Saturday September 21, 2013 to provide day care for the children of scientists attending the All Scientists Retreat. For this special Saturday session, the Children's Center can accommodate children between the ages of 6 weeks through 8 years.

Because space is limited, the Children's Center will accept registration for this session on a first come, first served basis. Registrations will be accepted ***until noon on Wednesday, September 18*** as long as there is space available.

Registration and Enrollment:

Registration will be accepted by email only. Send an email to [**daycare@fnal.gov**](mailto:daycare@fnal.gov). Please include "*Child Care Registration for September 21*" in the subject line of your email, and provide the following information:

- If the child you are registering for September 21 ***is already*** enrolled in day care at the Children's Center, you need only include your name and the names of the child(ren) you are registering in your email.
- If the child you are registering for September 21 ***is not currently enrolled*** at the Children's Center, parents must indicate this in the registration request email, and provide completed and signed enrollment paperwork. The required enrollment documents are may be printed from the Children's Center web page at [**http://wdrs.fnal.gov/childrens/index.html**](http://wdrs.fnal.gov/childrens/index.html). **The required documents are:**
 - Enrollment Form
 - Medical Release Form
 - Pick Up and Emergency Information Form

Children will not be accepted on September 21 unless all completed paperwork has been received by the Children's Center in advance.

By Thursday, September 19, each person registering will receive either:

- An email confirming the child's enrollment, ***or***
- An email stating that the enrollment cannot be accepted because all available spaces have been filled.

In the event you registered, but have not received a response email by September 19, call ext. 3762 and talk with Mary Simmons.

Other Information:

Advanced registration is required. The Children's Center cannot accept drop-ins on September 21.

All children attending the Children's Center on September 21 will need to bring a lunch. We will provide both a morning and afternoon snack as well as milk at lunch.

The staff will follow normal routines for the day including indoor and outdoor activities.

Naptime will be set aside for children preschool age and younger. School aged children will be allowed to play quietly during naptime.